

## **How to download and run the PC Configuration Reporting Program**

The procedure below allows you to download a program that will report information about your computer's hardware and software configuration. This information will be analyzed by our Technology Engineers to insure that your current computer hardware will perform optimally with the MediTalk system in voice dictation, administrative and server modes.

Please save the PC Configuration Reporting program to a floppy disk. You will need to utilize this program to test each computer in your office that will run MediTalk. Instructions are below, but if you have any problems at all, please do not hesitate to contact us for personal assistance.

### **Procedures:**

#### **Step 1. Download** the PC Configuration Reporting program

- A. Insert a clean, formatted floppy disk into drive A.
- B. Left mouse click the link above titled "Click here to download the PC Configuration Reporting program"
- C. A "File Download" dialog box will appear with the question "Would you like to open the file or save it on your computer".
- D. Left mouse click the button labeled "Save".
- E. A "Save As" dialog box will appear on your screen. Navigate to the A: drive. Left mouse click the "Save" button.
- F. The program will load over the Internet to your personal computer's floppy drive.
- G. When the download has completed, remove the floppy disk and label the disk "PC Configuration Reporting program".

NOTE: You may also save this program to the network file server and run the program from this location if you know how to accomplish this task and you have the proper network configuration.

**Step 2 – Test each Personal Computer** that will potentially run the MediTalk system. This includes not only the computers utilizing voice dictation, but also the administrative computers and the office server.

- A. Insert the floppy disk labeled “PC Configuration Reporting program” into the floppy disk drive of the computer you wish to test.
- B. Left mouse click the “Start” button on the lower left of the screen.
- C. Left mouse click the menu item “Run...”.
- D. A “Run” dialog box will appear. In the text box labeled “Open:”, type:  
A:\M2\_TEST.EXE
- E. The PC Configuration Reporting program should run and the “M2 Information” Dialog box should appear on your screen.
- F. Please do not change any of the “check box” settings.
- G. Left mouse click the “Process” button (on bottom left side of dialog box).
- H. The program will check the computer and produce a report.
- I. Left mouse click the “Print” button. Fax this report to (419) 858-6173
- J. Or, if you feel comfortable with the copy and paste commands, you may email this report directly to us. Copy the technical information inside the report dialog box and paste it to the body of your email message.